

NH Connections Statewide Infrastructure 2012-2014

This framework was developed by the Parent Information Center in response to the NH Department of Education, Bureau of Special Education Request for Proposal: *New Hampshire Special Education Family and School Partnership Initiative* – RFP#SPED-2012-4

Goal #1: Provide universal and targeted technical assistance and education, training, and support to school/school districts, parents and family members, and community leaders that foster school and district-wide strategies to effectively promote partnerships and family engagement systems based on promising practices and evidence-based research			
Activities	Coordination Responsibility	Benchmarks/Timelines	
Conduct statewide webinars, trainings, in collaboration with the Bureau on improving family/school partnerships in special education	Leadership Team	Webinars and trainings conducted Fall, Winter, Spring (FY '13 and FY '14) or as determined by the NH DOE	
Create web-based learning opportunities on topics such as the Parent Involvement Survey, NH Standards and on the Special Education System in NH or other topics as identified	Leadership Team	One web training completed by Fall 2012, One completed by January 2013 and one by June 2013 and others developed as needs determined	
Create and implement a universal plan to provide education, training and support based on state determined priorities	Leadership Team/ Facilitators	Universal Plan created by 9/30/12 and implanted throughout the school year. FY '14 plan created 9/30/13 and implemented during the school year.	
Provide targeted technical assistance to schools/school districts as identified by the Bureau	Facilitators	Targeted technical assistance provided (on-going FY'13 and FY'14)	
Develop print and electronic tools and other materials to support the development of family-school partnerships and effective family engagement systems	Leadership Team	E-newsletter published and distributed monthly (on-going FY'13 and FY'14). Develop materials as needed and identified by the NH DOE, school districts and parent leaders (on-going FY'13 and FY'14)	

Assist districts in developing and implementing a systemic family engagement plan	Facilitators	Districts and schools assess needs, develop plan based on needs and receive training and other technical assistance to implement plan, and evaluate effectiveness of systemic family engagement plan. (on-going FY'13 and FY'14)	
Assist districts in developing and implementing effective professional development activities related to improving family-school partnerships	Facilitators	Districts develop and implement effective professional development activities (on-going FY'13 and FY'14)	
Goal #2: Provide a data driven improvement model for school districts that incorporates quantitative and qualitative data analyzed from the Indicator 8 Parent Survey and other data collected to promote the understanding, design and implementation of strong measurement strategies to build evaluation plans that assess the effectiveness of family involvement systems at work			
Activities	Coordination Responsibility	Benchmarks/Timelines	
Provide training to districts and schools (as appropriate) in understanding, analyzing and using the Indicator 8 Parent Survey for program improvement	Facilitators	Training to districts and schools (as appropriate) provided (on-going FY'13 and FY'14)	
Work with Bureau to identify districts for targeted technical assistance and support in data analysis and improvement planning strategies	Leadership Team	Districts identified by NH DOE by 9/1/13 and 9/1/14	
Assist districts in developing and implementing a systemic family engagement plan using the Indicator 8 Parent Survey data	Facilitators	Districts and schools assess needs, develop plan based on needs and receive training and other technical assistance to implement plan, and evaluate effectiveness of systemic family engagement plan. (on-going FY'13 and FY'14)	

Assist districts in developing and implementing effective professional development activities related to improving family-school partnerships using the Indicator 8 Parent Survey data	Facilitators	Districts develop and implement effective professional development activities (on-going FY'13 and FY'14)	
Goal #3: Coordinate efforts of the RFP with current Department of Education initiatives and Bureau of Special Education priorities including the Indicators on the State Performance Plan with a specific focus on Indicator 8, parent involvement and student achievement			
Activities	Coordination Responsibility	Benchmarks/Timelines	
Collaborate with NH Accessible Instructional Materials (NH AIM) project	Leadership Team	Attend NH AIM Input Group meetings as scheduled by the NH DOE (FY'13 and FY'14)	
Collaborate with the Bureau funded initiatives with an identified parent involvement component such as PTAN, APEX III, and Focused Monitoring and others as identified		Attend cross project meetings as scheduled and Advisory Boards of respective projects as directed by the Bureau (on-going FY'13 and FY'14)	
Collaborate with the Technical Assistance for the Educational Supports for Student who are Deaf and Hard of Hearing		Participate in the development, distribution and revision of the Deaf Ed Guidelines as appropriate (ongoing FY'13 and FY'14)	
Participate in the Post School Outcomes Survey (Indicator 14) Input Group		Attend Advisory Board Meetings two times per year in FY'13 and FY'14 or as identified by the Bureau	
Assist the Bureau in coordinating and planning (as well as participating in) the Indicator 8 input group meetings		Attend Advisory Board Meetings two times per year in FY'13 and FY'14 or as identified by the Bureau	

Assist districts in examining their Indicator 8 data relative to other SPP/APR Indicators such as Expulsion and Suspension, Secondary Transition Planning, and Post School Outcomes	Leadership Team	Develop framework for pilot process as directed by the Bureau in Fall 2012. Implement process with pilot schools in Spring 2013. Evaluate pilot implementation in Summer FY'14 to determine next steps	
Goal #4: Identify and share research-based strategies and promising practices that promote the development and/or enhancement of partnerships with schools and parents of children with disabilities			
Activities	Coordination Responsibility	Benchmarks/Timelines	
Identify how the research-based strategies and promising practices are implemented in schools/school districts throughout NH	Facilitators	Research-based strategies and promising practices are documented (on-going FY'13 and FY'14)	
Maintain statewide website that includes research-based strategies and best practices on improving family/school partnerships in special education	Leadership Team	Website is updated monthly (on-going FY'13 and FY'14)	
Publish monthly e- newsletter that shares promising practices happening in NH schools/school districts	Communications Facilitator	E-newsletter published and distributed monthly (on-going FY'13 and FY'14).	
Provide research-based strategies, tools and trainings to schools districts and parents on family/school partnerships in special education	Facilitators	Develop materials as needed and identified by the Bureau, school districts and parent leaders (on-going FY'13 and FY'14)	

Goal #5: Support the Bureau of Special Education State Performance Plan with a high priority on Indicator 8, including analyzing the impact of family engagement			
Activities	Coordination Responsibility	Benchmarks/Timelines	
Meet with the Bureau Consultant responsible for Indicator 8 to review statewide data and assist with data analysis and improvement activities	Leadership Team	Data analyzed and statewide report written Summer and Fall FY'13 and FY'14. Improvement strategies reviewed and developed by 2/1/13 and 2/1/14	
Assist Bureau with implementing improvement strategies for Indicator 8 of the SPP/APR		Improvement strategies implemented (on-going FY'13 and FY'14)	
Assist the Bureau of Special Education to market and promote the Parent Involvement Survey		Marketing materials for districts and parent leaders are developed by 3/1/13 and 3/1/14. Materials may include additional flyers, videos, tips sheets etc.	
Convey data from universal and targeted activities to DOE through monthly activities report, quarterly meetings with DOE and bi-yearly report		Activities reports submitted monthly, quarterly meetings held and a bi-yearly report submitted (FY'13 and FY'14)	
Goal #6: Increase parent leadership and involvement within their school/district, communities and statewide groups			
Activities	Coordination Responsibility	Benchmarks/Timelines	
Assist school districts in identifying Parent Leaders to address school/district priorities including those identified in Indicator 8	Facilitators	Parent leaders are identified (on-going FY'13 and FY'14)	

Schedule and conduct Parent Leadership in Special Education trainings	Facilitators	At least three parent leadership trainings held per year (FY'13 and FY'14)	
Provide on-going support and training to parent leaders and school/school districts to develop Parent Partnership activities, including the formation and sustaining of partnership groups in Special Education	Facilitators	Quarterly parent leader meeting held. In person, e-mail, and telephone support and connection to resources provided (on-going FY'13 and FY'14)	
Connect Parent Leaders with district, community and state level leadership opportunities.	Leadership Team	Parent Leaders are connected to opportunities (on-going FY'13 and FY'14)	
Goal #7: Conduct an annual evaluation of the statewide framework and make necessary improvements to the initiative for each year of implementation.			
Activities	Coordination Responsibility	Benchmarks/Timelines	
Employ a comprehensive evaluation system that yields quality and impact data	Leadership Team	<p>Following all Professional Development and Technical Assistance activities, participants will complete an evaluation (paper or electronic) that probes overall quality, expertise of the Facilitator or trainer, and perceived impact of new learning on daily practice (on-going FY'13 and FY'14)</p> <p>Evaluation data will be maintained on cumulative spreadsheet for analysis and reporting (on-going FY'13 and FY'14)</p>	

		<p>Conduct year-end evaluation to evaluate the impact of the project statewide (May 2013 and May 2014)</p> <p>Based on results of year-end evaluation, adjust statewide framework as appropriate (July 2013)</p> <p>Monthly activity reports, Mid-year and annual reports will be submitted to the NH DOE (FY'13 and FY'14)</p>	
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